

YOUNGSTOWN FREE LIBRARY BUDGET FOR 2025
 (approved November 25, 2024)

<u>REVENUE</u>	2024 Budget	2024 Actual	2025 Budget	<i>All revenue & expenditure line items assume 36 Library open hours per week for 2025.</i> Notes
TOWN OF PORTER	\$70,000	\$70,000	\$72,100	\$2,100 increase in 2025
NIAGARA COUNTY	\$6,950	\$6,954	\$6,950	
VILLAGE OF YOUNGSTOWN	\$1,000	\$1,000	\$1,000	
LOC. LIBRARY SERVICE AID	\$1,260	\$1,487	\$1,260	
LEGISLATIVE INITIATIVE	\$0	\$20,000	\$17,557	
FRIENDS OF THE LIBRARY	\$22,000	\$25,957	\$22,043	\$5543 rolled over from Friends in 2024
FINES/ COPIER/ FAX	\$1,500	\$1,287	\$1,200	reduction due to going fine-free in July 2024
INTEREST	\$5,000	\$3,156	\$6,500	
GIFTS	\$10,750	\$5,979	\$7,000	
ANNUAL DRIVE	\$29,000	\$22,065	\$29,000	
MISCELLANEOUS	\$250	\$233	\$250	
GRANT FUNDS	\$5,000	\$4,080	\$5,500	
OTHER INCOME	\$2,000	\$750	\$750	Ruby Carey foundation/scholarship
TOTAL REVENUE	\$154,710	\$162,950	\$171,110	

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<u>EXPENDITURE</u>	2024 Budget	2024 Actual	2025 Budget	Notes
PERSONNEL				
SALARIES (GROSS)	\$90,363	\$88,977	\$97,700	total staff FTE 2.13
HEALTH BENEFIT	\$5,000	\$4,990	\$5,250	+\$250 for 2025
SOCIAL SECURITY & MEDICARE	\$7,229	\$6,851	\$7,815	calculated at 8% gross salaries
CONTINUING EDUCATION & NETWORKING MEMBERSHIPS	\$100	\$202	\$200	YBPA membership, staff continuing ed. workshops, etc.
NEW YORK STATE DISABILITY /SUTA FUTA	\$2,550	\$1,417	\$2,550	calculated at 2.6% gross salaries
WORKER'S COMPENSATION	\$850	\$883	\$200	
SALARIES (Christmas bonus)	\$500	\$579	\$500	
TOTAL PERSONNEL	\$106,592	\$103,900	\$114,215	
LIBRARY MATERIALS	2024 Budget	2024 Actual	2025 Budget	
HOOPLA (Digital Materials)	\$6,200	\$9,859	\$10,500	
A/V MATERIALS	\$3,500	\$3,575	\$3,500	
BOOKS	\$6,500	\$7,976	\$7,250	
SOFTWARE	\$350	\$430	\$450	includes software for patron computers, staff computers, & donation software
SUBSCRIPTIONS & LIBRARY MEMBERSHIPS	\$4,000	\$5,355	\$4,500	all patron periodicals and newspapers
BOOK PROCESSING & SUPPLIES	\$1,300	\$2,619	\$2,000	
PROGRAMMING	\$2,800	\$3,776	\$3,750	
PUBLICITY & PROMOTION	\$150	\$0	\$100	
COPIER LEASE & USAGE	\$840	\$1,033	\$1,000	pro-rate at 50% between services (for programming, etc.) & operating
POSTAGE	\$45	\$25	\$60	pro-rate at 50% between services (for programming, etc.) & operating
INTERNET & PHONE	\$330	\$644	\$550	pro-rate at 50% between services (for programming, etc.) & operating
TOTAL LIBRARY MATERIALS	\$26,015	\$35,291	\$33,660	

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OPERATING EXPENDITURE	2024 Budget	2024 Actual	2025 Budget	
ALMS FEE	\$8,202	\$8,202	\$8,479	
OFFICE SUPPLIES	\$1,500	\$2,131	\$2,000	
HOUSEKEEPING	\$90	\$77	\$100	
INSURANCE	\$4,500	\$4,901	\$5,030	
RENT	\$1	\$0	\$1	
MAINTENANCE (SPACE)	\$700	\$2,192	\$500	
COPIER LEASE & USAGE	\$840	\$1,033	\$1,000	pro-rate at 50% between services (for programming, etc.) & operating
POSTAGE	\$45	\$35	\$60	pro-rate at 50% between services (for programming, etc.) & operating
INTERNET/PHONE	\$330	\$644	\$550	pro-rate at 50% between services (for programming, etc.) & operating
TOTAL OPERATING EXPENDITURE	\$16,208	\$19,216	\$17,720	
CAPITAL EXPENDITURE	2024 Budget	2024 Actual	2025 Budget	
TECHNOLOGY	\$1,113	\$165	\$1,000	
OTHER - SPACE etc	\$0	\$0	\$0	
TOTAL CAPITAL EXPENDITURES	\$1,113	\$165	\$1,000	

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MISCELLANEOUS	2024 Budget	2024 Actual	2025 Budget	
ACCOUNTING & PAYROLL SERVICES:	\$3,562	\$3,555	\$3,765	Bundled all Financial Services including Payroll & Tax Prep etc as listed below ***
MONTHLY BOOK-KEEPING & ACCOUNTING				\$270 * 12
BI-WEEKLY PAYROLL INCL FED & STATE TAX PAYMENTS				
MISCELLANEOUS - ACH FEES, OVERNIGHT POSTAGE etc.				to include ACH fees of \$3.50 * 26 etc.
990 PREPARATION & DEPRECIATION				400
W-2 PREPARATION				
1099 PREPARATION				\$30 + \$4 per recipient
INVESTMENT & ADVISORY FEES	\$0	\$4	\$0	Morgan Stanley & Merrill Lynch fees
PROFESSIONAL SERVICES - AUDIT etc	\$0	\$0	\$0	
PROFESSIONAL SERVICES - LEGAL etc	\$470	\$0	\$0	
MISCELLANEOUS Foundation/Scholarship	\$750	\$820	\$750	Foundation/Scholarship
TOTAL MISCELLANEOUS	\$4,782	\$4,378	\$4,515	
TOTAL OF PERSONNEL, LIBRARY MATERIALS, OPERATING, CAPITAL, & MISC. EXPENDITURES	\$154,710	\$162,949	\$171,110	
TOTAL EXPENDITURES	\$154,710	\$162,949	\$171,110	
Net Income (Loss)	\$0	\$0	\$0	