



## YOUNGSTOWN FREE LIBRARY BOARD OF TRUSTEES MINUTES

### REGULAR BOARD MEETING

DATE: July 25, 2022

TIME: 7:00 p.m.

**Present:** Director Sonora Miller, Maggie Steyn, Karran Swayze, Mary Clinch, Dave Smith, Claudia Andres, Devon Tower

**Absent:** Barb Costello (excused), David Brooks (excused), Mary Beth Smith (excused)

**Call to Order:** 7:15 pm

**Comments from the Public:** None

#### **Election of New Officers**

- A motion was made to the Board by Karran Swayze to formally accept her resignation from Corresponding Secretary, as of June 26; accept Dave Smith's resignation from Recording Secretary, as of June 26 and elect Dave Smith to Corresponding Secretary; and to elect Devon Tower to Recording Secretary. Seconded by Dave Smith. Motion passed.

#### **Minutes of the June 2022 Board Meeting**

- A motion was made by Devon Tower and seconded by Mary Poole to accept the June 26, 2022 meeting minutes as presented. Motion passed.

#### **Treasurer's Report**

Treasurer Maggie Steyn presented the June 2022 Month End Financial Report. She noted that for the most part, we are still in line with or below budget and need to continue to work on and support fundraising ideas and activities. She thanked Sonora Miller and her staff for their diligence in working within budget-limit guidelines by keeping expenditures in check.

#### **Correspondence Report**

Corresponding Secretary Dave Smith presented the list of who received thank you notes during the month of July.

- Shawn D' Luhy and St. John's Episcopal Church (for their religious volumes from the retired pastor's collection and funds for the children's room browsing bins)
- Rita Rolfe (donation of binders)
- Lauren Morse (donation of blocks for LEGO club)
- Barb and Mike Costello (donation from proceeds from golf tournament)
- Janelle Jordan (for time and help with Take & Make Craft Kits and with the weekly StoryWalks)
- Nadine Tidwell (for time and help with Take & Make Craft Kits for preteens/teens)

- Faith Koch and Philip Miller (for their time and help in disassembling the StoryWalks each week)
- NIOGA Library System (for their grants to fund summer reading program)
- Irene Myers (for her work to secure \$1500.00 grant for summer reading program)
- Eran Colbus (for the donation of the canoe for Children's room display)
- Kristen Trunzo (for donation to support 1,000-minute award for Hibbard's ice cream cone.

### **Director's Report**

#### Outreach to the Community

- Sonora Miller and Jill Mazur attended the Summerfest on July 16 to represent the Library and the Friends.

#### Programs offered this summer

- Afternoon Book Club (on hiatus during July and Aug), Evening Book Club, Non-Fiction Book Club (meets exclusively online)

#### Publicity Updates

- Facebook Followers reach 1.1K
- Twitter Followers reach 51
- Instagram Followers reach 567
- Mailchimp 518 patrons

#### Trustee Education Requirements

- More information to be shared at a later date. Two hours of trustee education is now required every year beginning in 2023. Director encouraged Board members to try out a session of the Trustee Book Club.

### **Friends of the Library Report**

Friends Liaison Mary Poole Clinch shared that the Friends would reconvene at the September meeting and there is nothing to share at this time.

### **OLD BUSINESS**

#### **Committee Reports:**

Finance Committee: No Report to share at this time

Personnel Committee: No Report to share at this time

Sustainability Committee: No Report to share at this time

Grant Committee: Ralph Wilson Arts and Culture Grant due mid-August. Operating grants up to \$10,000 are being offered. The guidelines are to be posted online on August 15. The Grants Committee will meet around that time to review the guidelines and next steps for submitting.

#### **Renewed/Revised Motion to Form the Foundation – see Maggie's Motion to join CFGB Foundation**

At the April 2022 meeting, the Board approved a motion made by Maggie Steyn to join the Community Foundation for Great Buffalo as an organization called the "Youngstown Free Library Foundation" and to approve the investment of \$100,000 over the next few years with a start-up payment of \$33,000. The YFL lawyer offered more appropriate rewording of the motion and Maggie presented the following to the meeting for approval and discussion:

WHEREAS the Youngstown Free Library (the "Library") has identified an opportunity to work with the Community Foundation of Greater Buffalo to create a "Youngstown Free Library Foundation" account (the "Fund") in support of the Library; and

WHEREAS the opportunity starts with signing a "Start-Up Organization Fund Agreement" (the "Agreement") with the option of "endowment, invasion permitted" selected, per which the Library shall transfer \$33,000.00 to the Community Foundation to initiate the Fund; and

WHEREAS the board has confirmed that such an arrangement and transfer are consistent with the Library's investment objectives and operational needs;

BE IT RESOLVED that the Board President is authorized to signed the Agreement; and

BE IT FURTHER RESOLVED that the Treasurer is authorized to transfer \$33,000.00 to the Community Foundation, per the agreement.

- A motion was made by Maggie Steyn to access the revisions from the lawyer as written. Motion was seconded by Dave Smith. Motion passed.

### **Agreement with Village for Use and the Shared Space in the Red Brick Building**

President Karran Swayze will sign and date the 2022-2023 Library contract agreement and turn into Village Office.

- A motion was made by Dave Smith to sign contract, agreeing to fulfill the requirements and responsibilities as written and the motion was seconded by Maggie Steyn. Motion passed.

### **Upcoming Events**

BBQ Smoke Out at Somewhere will not occur at this time. A message will be sent out stating that event has been postponed and a date will be announced in the future. Meat Raffle being held at the Youngstown Fire Hall is confirmed for October 14.

### **NEW BUSINESS**

#### **Required Trustee Training Beginning 2023**

Additional information was shared regarding the upcoming mandatory training. The form ([nysl.nysed.gov](https://nysl.nysed.gov)) must be submitted to Director Sonora Miller for tracking purposes.

#### **St. John's Episcopal Church Grant**

Director Sonora Miller asked Board members who are available to meet at St. John's Church at 10:30AM on Tuesday August 2 for check presentation and picture. \$1,905.00 in donations were collected from the Strawberry Festival for the browsing bins in the Children's Room.

### **OTHER**

#### **Youngstown Labor Day Parade**

Maggie to complete the form and a team of Board members plan to communicate via email about planning.

Motion was made by Mary Clinch to adjourn the meeting and seconded by Maggie Steyn. The meeting was adjourned at ???pm. The next scheduled meeting will be Monday, September 26, 2022 at 7PM in the Programming Room.

Respectfully submitted,

Devon Tower, Recording Secretary

Youngstown Free Library Board of Trustees



## Notes regarding Financial Reports

as at June 2022 Month End

### 1. Revenues & Expenditures

For the most part, still in line with or below budget. We need to continue to work on and support Fund-Raising ideas and activities. The Fall will see the beginning of our 2022-2023 Fund Drive which should also help with revenues.

Thank you Sonora and your staff for continuing to work within budget-limit-guidelines, by keeping expenditures in check.

### 2. Summary

<b>SUMMARY</b>	<b>Budget for 2022</b>	<b>Actuals 06/01/2022 - 06/30/2022</b>	<b>Totals Year to Date</b>	<b>% of Budget Rec'd / Spent</b>
<b>TOTAL REVENUE:</b>	<b>\$145,850</b>	<b>\$7,101.50</b>	<b>\$96,847.04</b>	<b>66.40%</b>
<b>TOTAL EXPENDITURE:</b>	<b>\$145,850</b>	<b>\$11,330.28</b>	<b>\$61,424.96</b>	<b>42.12%</b>
<b>Net Gain (Loss):</b>	<b>\$0</b>	<b>-\$4,228.78</b>	<b>\$35,422.08</b>	

Maggie Steyn

July 21st, 2022

**YOUNGSTOWN FREE LIBRARY**  
**Profit and Loss Statement**  
**for Month-ending June 30th, 2022**

<b>YOUNGSTOWN FREE LIBRARY 2022</b>	<b>Budget for 2022</b>	<b>Actuals 06/01/2022 - 06/30/2022</b>	<b>Totals Year to Date</b>	<b>% of Budget Rec'd</b>
<b>REVENUE</b>				June = 50%
TOWN OF PORTER	<b>\$70,000</b>		\$70,000.00	100.00%
NIAGARA COUNTY	<b>\$7,814</b>		\$0.00	0.00%
Y'TOWN VILLAGE	<b>\$1,000</b>		\$0.00	0.00%
LOCAL LIBRARY AID	<b>\$1,386</b>		\$0.00	0.00%
STATE BULLET \$s	<b>\$0</b>		\$0.00	
FRIENDS	<b>\$14,000</b>	\$1,160.00	\$1,256.00	8.97%
FINES/ COPIER/ FAX	<b>\$2,400</b>	\$231.54	\$994.64	41.44%
INTEREST	<b>\$150</b>	\$275.91	\$831.79	554.53%
GIFTS	<b>\$12,000</b>	\$5,415.61	\$10,976.89	91.47%
<i>Christmas in the Village</i>			\$737.25	
YYC			\$1,000.00	
5K Run			\$1,311.00	
Easter Cookie Sale			\$667.00	
<i>Electronic Recycling</i>		\$947.00	\$947.00	
<i>Jug Golf Tourney</i>		\$1,800.00	\$1,800.00	
<i>Womens' Club</i>		\$984.96		
<i>Meat Raffle</i>			\$0.00	
<i>Facebook</i>			\$508.00	
<i>Miscellaneous</i>		\$1,683.65	\$3,021.68	
ANNUAL DRIVE	<b>\$27,000</b>		\$12,077.00	44.73%
MISCELLANEOUS	<b>\$100</b>	\$18.44	\$310.72	310.72%
GRANT FUNDS	<b>\$5,000</b>		\$400.00	8.00%
OTHER INCOME	<b>\$5,000</b>		\$0.00	0.00%
<b>TOTAL REVENUE</b>	<b>\$145,850</b>	<b>\$7,101.50</b>	<b>\$96,847.04</b>	<b>66.40%</b>

**YOUNGSTOWN FREE LIBRARY**  
**Profit and Loss Statement**  
**for Month-ending June 30th, 2022**

<b><u>EXPENDITURE</u></b>	<b>Budget for 2022</b>	<b>Actuals 06/01/2022 - 06/30/2022</b>	<b>Totals Year to Date</b>	<b>% of Budget Used</b>
SALARIES (GROSS)	<b>\$83,900</b>	\$6,207.21	\$37,655.28	44.88%
HEALTH BENEFIT	<b>\$4,000</b>	\$307.70	\$1,846.20	46.16%
SOCIAL SECURITY & MEDICARE	<b>\$6,724</b>	\$474.83	\$2,880.60	42.84%
CONTINUING ED. , NETWORKING, MILEAGE	<b>\$160</b>	\$10.00	\$10.00	6.25%
NEW YORK STATE DISABILITY &	<b>\$408</b>	\$141.87	\$458.20	112.30%
WORKER'S COMPENSATION	<b>\$850</b>		\$107.00	12.59%
SALARIES (CHRISTMAS BONUS)	<b>\$200</b>		\$0.00	0.00%
<b>TOTAL PERSONNEL</b>	<b>\$96,242</b>	<b>\$7,141.61</b>	<b>\$42,957.28</b>	44.63%
<b>LIBRARY MATERIALS &amp; SERVICES</b>	<b>Budget for 2022</b>		<b>Totals Year to Date</b>	<b>% of Budget</b>
HOOPLA (streaming, rental services)	<b>\$4,850</b>	\$454.91	\$2,324.27	47.92%
AV & DIGITAL MATERIALS (excl HOOPLA)	<b>\$6,086</b>	\$273.69	\$1,864.64	30.64%
BOOKS	<b>\$7,500</b>	\$1,365.54	\$3,720.12	49.60%
COMPUTER SOFTWARE	<b>\$280</b>	\$15.99	\$359.39	128.35%
SUBSCRIPTIONS & LIBRARY MEMBERSHIPS	<b>\$3,940</b>	\$44.20	\$2,202.62	55.90%
BOOK PROCESSING & SUPPLIES	<b>\$1,680</b>	\$77.62	\$383.29	22.81%
PROGRAMMING	<b>\$1,780</b>	\$293.57	\$467.75	26.28%
PUBLICITY & PROMOTION (incl. NFG)	<b>\$1,600</b>		\$0.00	0.00%
COPIER LEASE & USAGE	<b>\$840</b>	\$74.64	\$425.94	50.71%
POSTAGE	<b>\$120</b>	\$2.00	\$12.00	10.00%
INTERNET/PHONE	<b>\$580</b>	\$72.32	\$433.71	74.78%
<b>TOTAL LIBRARY MATERIALS &amp; SERVICES</b>	<b>\$29,256</b>	<b>\$2,674.48</b>	<b>\$12,193.73</b>	41.68%

**YOUNGSTOWN FREE LIBRARY**  
**Profit and Loss Statement**  
**for Month-ending June 30th, 2022**

<b>OPERATING EXPENDITURE</b>	<b>Budget for 2022</b>	<b>Actuals 06/01/2022 - 06/30/2022</b>	<b>Totals Year to Date</b>	<b>% of Budget Used</b>
ALMS FEE	\$7,419	\$618.25	\$3,709.50	50.00%
OFFICE SUPPLIES	\$800	\$309.08	\$489.59	61.20%
HOUSEKEEPING	\$80	\$12.90	\$30.97	38.71%
INSURANCE	\$4,500		-\$820.05	-18.22%
RENT	\$1		\$0.00	0.00%
(SPACE) - Sonitrol	\$800		\$0.00	0.00%
COPIER LEASE & USAGE	\$840	\$74.64	\$425.99	50.71%
POSTAGE	\$120	\$2.00	\$12.00	10.00%
INTERNET/PHONE	\$580	\$72.32	\$73.68	12.70%
<b>TOTAL OPERATING</b>	<b>\$15,140</b>	<b>\$1,089.19</b>	<b>\$3,921.68</b>	<b>25.90%</b>
<b>COVID-19 Expenses</b>	<b>Budget for 2022</b>		<b>Totals Year to Date</b>	
LIBRARY MATERIALS & PROCESSING	\$0		\$0.00	0.00%
OFFICE SUPPLIES	\$800		\$66.95	8.37%
CALL FORWARD	\$0		\$0.00	0.00%
<b>TOTAL COVID-19 MATERIALS EXPENSES</b>	<b>\$800</b>	<b>\$0.00</b>	<b>\$66.95</b>	<b>8.37%</b>
<b>CAPITAL EXPENDITURE</b>	<b>Budget for 2022</b>			
TECHNOLOGY	\$500		\$206.90	41.38%
OTHER - SPACE iROOMBA & 2nd MEDIFY	\$0		\$0.00	0.00%
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$500</b>	<b>\$0.00</b>	<b>\$206.90</b>	<b>41.38%</b>

**YOUNGSTOWN FREE LIBRARY**  
**Profit and Loss Statement**  
**for Month-ending June 30th, 2022**

<b>MISCELLANEOUS</b>	<b>Budget for 2022</b>	<b>Actuals 06/01/2022 - 06/30/2022</b>	<b>Totals Year to Date</b>	<b>% of Budget Used</b>
ACCOUNTING & PAYROLL SERVICES: (Total of 6 line-items below)	<b>\$3,657</b>	<b>\$250.00</b>	\$1,900.00	51.96%
1. MONTHLY BOOK- KEEPING & ACCOUNTING	<b>\$3,000</b>	\$250.00	\$1,500.00	50.00%
2. BI-WEEKLY PAYROLL INCL FED & STATE TAX PAYMENTS	<b>\$200</b>		\$0.00	
3. MISCELLANEOUS - ACH FEES, OVERNIGHT POSTAGE etc.	<b>\$27</b>		\$0.00	
4. 990 PREPARATION & DEPRECIATION	<b>\$400</b>		\$400.00	
5. W-2 PREPARATION	<b>\$30</b>		\$0.00	
6. 1099 PREPARATION	<b>\$0</b>		\$0.00	0.00%
INVESTMENT & ADVISORY FEES	<b>\$0</b>	\$175.00	\$175.00	0.00%
PROFESSIONAL SERVICES - NFG	<b>\$0</b>		\$0.00	
PROFESSIONAL SERVICES - LEGAL etc	<b>\$250</b>		\$0.00	
BANK FEES & CHARGES	<b>\$5</b>		\$3.42	68.40%
MISC - OTHER	<b>\$0</b>		\$0.00	
<b>TOTAL MISCELLANEOUS</b>	<b>\$3,912</b>	<b>\$425.00</b>	<b>\$2,078.42</b>	53.13%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$145,850</b>	<b>\$11,330.28</b>	<b>\$61,424.96</b>	42.12%
<b>SUMMARY</b>	<b>Budget for 2022</b>	<b>Actuals 06/01/2022 - 06/30/2022</b>	<b>Totals Year to Date</b>	<b>% of Budget Rec'd / Spent</b>
<b>TOTAL REVENUE:</b>	<b>\$145,850</b>	<b>\$7,101.50</b>	<b>\$96,847.04</b>	66.40%
<b>TOTAL EXPENDITURE:</b>	<b>\$145,850</b>	<b>\$11,330.28</b>	<b>\$61,424.96</b>	42.12%
<b>Net Gain (Loss):</b>	<b>\$0</b>	<b>-\$4,228.78</b>	<b>\$35,422.08</b>	

**YOUNGSTOWN FREE LIBRARY**  
**ASSETS BALANCE SHEET**  
**As at: June 30th, 2022**

**CURRENT CASH ASSETS**

Petty Cash	\$100.00
Key Bank      Checking	\$16,283.44
FICA Receivable	\$358.83
Payroll Asset	\$2,639.94
Morgan Stanley - 178- Acct	\$305,970.29
Morgan Stanley (Scholarship)	\$1,068.26

**TOTAL CURRENT ASSETS** **\$326,420.76**

**FUND BALANCES**

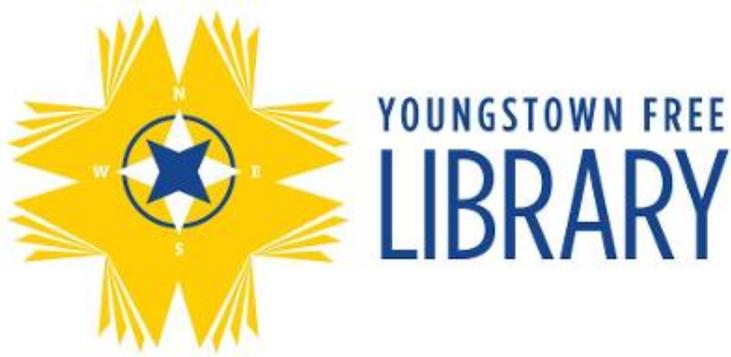
**Unrestricted**

General (Operating)	\$65,570.76
Sustainability/Foundation	\$100,000.00
<b>Total Unrestricted Funds</b>	<b>\$165,570.76</b>

**Restricted**

Operating Reserve	\$145,850.00	←----- <i>Reset to Operating Expenditure Budget for New Year</i>
Gifts/Grants (Children's Room)	\$15,000.00	
Scholarship (Ruby Carey)	\$1,068.26	
<b>Total Restricted Fund Balance</b>	<b>\$160,850.00</b>	

**TOTAL FUND BALANCES** **\$326,420.76**



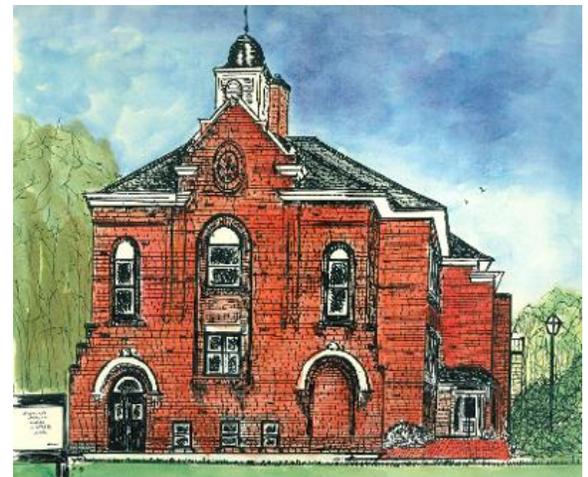
21 July 2022

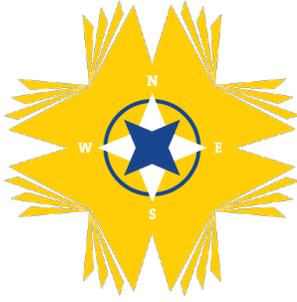
Thank you notes were sent to the following people in the month of July.

- Shawn D’Luhy and St. John’s Episcopal church for religious volumes from the retired pastor’s collection and funds for the children’s room browsing bins.
- Rita Rolfe for donated 3-ring binders.
- Lauren Morse for donated Duplo blocks for LEGO Club.
- Barb and Mike Costello for their TREMENDOUS donation from proceeds from the golf tournament. Thank you so much Barb!
- Janelle Jordan for her extensive help with the Take & Make Craft Kits and expertise with the weekly StoryWalks each Friday.
- Nadine Tidwell for her years of volunteering and design of the first Take & Make Craft Kits for preteens and teens.
- Faith Koch & Philip Miller for their wonderful help taking down the StoryWalks each week.
- The NIOGA Library System for their several grants to fund our summer reading programs.
- Irene Meyers for her work to secure a \$1500.00 grant for our summer reading program.
- Kristen Trunzo for Hibbard’s Ice Cream’s support of the 1,000 minute Summer Reading Program (free ice cream cone).
- Eran Colbus for the donation of the canoe (brand new) for the Children’s room as a functional decoration.

Respectfully submitted,

David Smith





# Youngstown Free Library

240 Lockport St. Youngstown, NY 14174  
(716) 745-3555  
[www.youngstownfreelibrary.org](http://www.youngstownfreelibrary.org)

## Director's Report

July 2022

### LIBRARY COLLECTION AND SERVICES OVERVIEW

#### Circulating library materials collection

- 21,000 books
- 400 large print books
- 2,500 audiobooks (on CD or Playaway) and movies
- 80 magazine subscriptions
- 10,000 items in the digital library (Hoopla and Libby). This includes ebooks, audiobooks, movies, music, tv shows, and graphic novels.

#### Circulating community enrichment collection

- full spectrum lights (SAD lamps) to check out
- hotspots to check out
- museum passes to check out

#### In-house community enrichment collection

- puzzle exchange
- toys in the children's room
- rotating art display

#### In-house technological collection

- free wifi in the Library
- computers to use in the Library
- magnification machine for the vision impaired

#### Free community materials and services

- free older issues of magazines
- free copies of the Sentinel
- free tax forms and instructions during tax season
- free COVID tests
- free battery recycling drop-off
- free use of the Programming Room for local groups
- free Library card replacement

#### Low-cost community materials

- low-priced book sale offered year-round

#### Office and reference services

- copying in color or black and white
- printing in color or black and white
- faxing
- scanning
- inter-library loan of materials we don't have
- reference service
- tech help by appointment
- home delivery of library materials
- registration hub for National Library Service for the Blind and Print Disabled from Library of Congress

### FUNDRAISING AND GRANTS

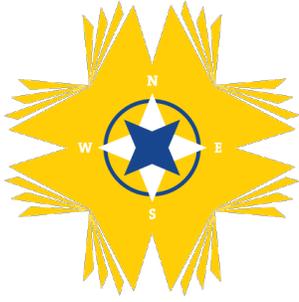
The Youngstown Free Library has just been awarded the following grants:

- \$175 from Love Your Library Summer Reading Program Mini-Grant
- \$250 from 2022 Family Literacy Grant

These grants will partially fund the 2022 Summer Reading Season for children. Thank you to Nioga for facilitating these grants!

The Youngstown Free Library received \$1,800 from Mike and Barb Costello for the 2022 Stone Jug Golf Tournament. The Library received \$984.96 from the Women's Club upon the dissolution of their group.

The Youngstown Free Library has also received \$89.17 from Amazon Smile for the first quarter of 2022 (January 1-March 31).



## Youngstown Free Library

240 Lockport St. Youngstown, NY 14174  
(716) 745-3555  
[www.youngstownfreelibrary.org](http://www.youngstownfreelibrary.org)

### OUTREACH TO THE COMMUNITY

July 16<sup>th</sup> was the Town of Porter Summerfest. The Library's presence is requested every year by the Town of Porter, whose financial support represents 50% of the Library's annual budget.

I (representing the Library) and Jill Mazur (representing the Friends) set up a booth at Summerfest from 3-5 PM. We had a craft station for the kids to make and decorate their own sailboat. Then they could "sail" it in our kiddie pool!

### PROGRAMS OFFERED THIS SUMMER

Please see the summer reading brochure for the 41 programs offered to children this summer.

**Afternoon Book Club** is on hiatus during the months of July and August.

**Evening Book Club** discussed *Lincoln Highway* by Amor Towles for its July meeting, and folks will discuss *Nonna Maria and the Case of the Missing Bride* by Lorenzo Carcaterra.

**Non-Fiction Book Club** will be discussing *Longitude* by Dava Sobel for its August meeting.

### PUBLICITY UPDATES

We maintain an active presence in the community with the following social media:

**Facebook:** 1.1K followers: <https://www.facebook.com/youngstownfreelibrary/>

**Twitter:** 51 followers: <https://twitter.com/ytownlibrary>

**Instagram:** 567 followers: <https://www.instagram.com/youngstownfreelibrary>

Mailchimp: monthly newsletter sent to 518 patrons

### TRUSTEE EDUCATION REQUIREMENTS

This will be discussed later in the agenda, but trustees are now required to complete two hours of trustee education every year. More information about this policy is available here: <https://www.nysl.nysed.gov/libdev/trustees/education.htm>

I highly recommend that trustees try out a session of the Trustee Book Club, which will have new sessions coming this fall. The Trustee Book Club reviews the Trustee Handbook chapter by chapter in an easy and casual format with library experts: <https://midhudson.org/trusteebookclub/>

Respectfully submitted,

Sonora R. Miller  
Library Director

## **Motion to join the CFGF Foundation**

At our April 2022 meeting, we approved a motion to join the Community Foundation for Great Buffalo as an organization called the "Youngstown Free Library Foundation" and to approve the investment of \$100,000 over the next few years with a start-up payment of \$33,000.

Our Lawyer, Stephanie A. Adams, Esq. (Cole) has offered the following more appropriate re-wording of such a motion, which she suggested we should have on record.

I would like to present here for your approval and/or discussion:

*WHEREAS the Youngstown Free Library (the "Library") has identified an opportunity to work with the Community Foundation of Greater Buffalo to create a "Youngstown Free Library Foundation" account (the "Fund") in support of the Library; and*

*WHEREAS the opportunity starts with signing a "Start-Up Organization Fund Agreement" (the "Agreement") with the option of "endowment, invasion permitted" selected, per which the Library shall transfer \$33,000.00 to the Community Foundation to initiate the Fund; and*

*WHEREAS the board has confirmed that such an arrangement and transfer are consistent with the Library's investment objectives and operational needs;*

*BE IT RESOLVED that the Board President is authorized to signed the Agreement; and*

*BE IT FURTHER RESOLVED that the Treasurer is authorized to transfer \$33,000.00 to the Community Foundation, per the agreement.*

Maggie Steyn  
Treasurer  
Board of Trustees  
Youngstown Free Library

July 25th, 2022